

CLARENDON PARK PARISH COUNCIL MEETING

MINUTES

Tuesday 14th January 2025 in the Tesco Community Room at 6:30pm

Present: Councillors – Anthony Shore (Chair) Juliet Jervis (Vice-Chair), Ann Stephenson, Carl Roberts

Also Present: Morna Marler-Roe (Clerk)

Members of the Public - Gregory Cooper

Wiltshire Councillor Richard Britton had sent his apologies

1.25 To Receive Apologies.

Resolved: Apologies received from Cllr Karen Western and Cllr Keith Rodger

2.25 To note any declarations of Interest concerning any agenda item

Resolved: None

3.25 To approve as correct the Minutes of the meeting held on 27th November 2024

Resolved: To amend the Draft Minutes to include the serial numbers of the cheques issued

FINANCE

4.25 To authorise the following payments:

a) Clerk Salary November £209.25

b) Clerk Salary December £285.28

c) To repay Clerk for McAfee anti-virus renewal £94.99

Resolved: To pay all outstanding invoices.

Cheques Issued:

| | | | |
|--------|------------------|---------|-----------|
| 000102 | Morna Marler-Roe | £209.25 | 14/1/2025 |
| 000103 | Morna Marler-Roe | £285.28 | 14/1/2025 |

GOVERNANCE

5.25 To note findings of Internal Audit Report and agree action plan.

Resolved: To adopt the recommendations suggested by the Auditor.

6.25 To consider & agree the draft Budget for 2025/26

Resolved: To agree a budget of £5,405 for 2025/2026, with the following allocations:

- i. £2,875 Clerk Salary
- ii. £1,000 Local Government Elections 2025
- iii. £420 Website hosting and Domain
- iv. £200 Audit
- v. £400 Training
- vi. £150 Insurance
- vii. £225 Annual Subscriptions to WALC & SLCC
- viii. £35 Payment to Information Commissioners Office
- ix. £100 Miscellaneous

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7.25 To consider & agree the draft Precept for 2025/26

Having agreed the budget, the CPPC considered the precept and

Resolved: to an increase of £289 on the previous year to £5,405.

The annual cost for a Band D household would be £39.17, an increase of £1.74 for the year

Action: The Clerk to inform Wiltshire Council

PLANNING

8.25 To further discuss the option of establishing a planning committee that can meet to discuss planning applications between meetings.

Resolved: That a Planning Committee was not necessary at the present time due to the bi-monthly nature of meetings going forward and the number of Planning Applications being received.

9:25 To Consider a response to Planning Application: PL/2024/10363, Land at Dormers, Southampton Road, Petersfinger, Salisbury, SP5 3DB. Use of land for the stationing of 13 caravans to be occupied by seasonal full time agricultural workers. The stationing of a portacabin to be used as a laundry room together with the ancillary use of an existing hard standing (Retrospective).

Resolved: Objection on the following basis:

- i. Flooding Risk
- ii. Extended Use of Seasonal Workers
- iii. Traffic Congestion and Safety
- iv. Previous Application Withdrawal
- v. Concerns from the House of Lords Horticultural Sector Committee

Action: Cllr Shore to forward Comments to Wiltshire Council by 27/01/2025

OTHER

10:25 To consider the adoption of a .gov website

Resolved: To proceed with changing from .org.uk to a .gov.uk website address

Action: Clerk to check if there is any funding left and next steps

11:25 Items for the next Agenda

Resolved:

To consider the location for meetings

To consider the Financial Risk Assessment

To consider & adopt model policies appropriate to a small council

To consider CIL funds outstanding

To consider Speed check on A36 in 40mph area

To consider if representative of Wiltshire Police should attend a meeting

To consider regular entry in Fountain magazine

To consider access to local Public Footpaths

12:25 Date of next meeting

Resolved: Tuesday 11th March 7pm

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13:25 Date of future meetings in 2025,
Resolved 2nd Tuesday of the month, bi-monthly

Meeting Closed: 8:30pm

DRAFT