**Clarendon Park Parish Council**

**12th September 2024**

**Dear Councillor,**

**You are summoned to attend a meeting of the Clarendon Park Parish Council at 7pm on 18th September at the Tesco Community Room to transact the following business.**

***Morna Marler-Roe***

**Clerk**

*The Press and members of the public are cordially invited to attend and fifteen minutes will be set aside before the beginning of the meeting for them to raise any questions or make any statements regarding the work of the council or any other matters affecting the Parish and to receive reports from the Neighbourhood Police Team and Wiltshire Councillor Richard Britton.*

**AGENDA**

1. **To receive apologies for absence**
2. **To note any declarations of interest concerning any agenda item**
3. **To approve as a correct record the Minutes of the meeting held on August 2nd & 4th September 2024**
4. **To receive notice of the chairman’s intention to terminate his temporary appointment as a Parish Councillor under the Wiltshire Council (Parish of Clarendon Park) (Appointment of Temporary Councillors) Order 2024.**
5. **To elect a Chairman**
6. **To reconsider the appointment of a Vice Chairman**

**FINANCE**

1. **To receive a report from the Clerk on progress with outstanding actions: Internal audit, AGAR submission, public inspection dates, VAT recovery, IR35, bank mandate arrangements**
2. **For Information – Internal Audit to be held on 18/9/2024. Report to follow.**
3. **To Approve the Annual Governance Statement 2023/24**
4. **To receive a report from Cllr Shore on ICO registration**
5. **To authorise the following payments: Clerk Salary July £192.37, August £259.87, Repay Cllr Shore for £25 M&S Gift Voucher for Idmiston Clerk.**

**GOVERNANCE**

1. **To receive a report from the Clerk regarding: Clerk and councillor training, councillor documentation, risk register, asset register**

**PLANNING**

1. **Belmont Farm House, Southampton Road, Clarendon, Salisbury, SP5 3DG : Consultation - PL/2024/07652**

**Internal alterations and renovation of kitchen, downstairs toilet and laundry room. Replacement of external kitchen window and door with patio doors to match other existing patio doors. Extension of dining room to move external wall by 1800mm**

1. **To consider whether to make a representation to WC’s Gypsy and Traveller Regulation 19 consultation**
2. **To consider whether to make a representation to the government’s National Planning Policy Framework consultation**

**OTHER**

1. **Councillors to sign Declaration of Office**
2. **Hanging of King portrait**
3. **Date of next meeting**