**Present:** Wiltshire Councillor & Parish Councillor Richard Britton (Chair)

Councillors - Ann Stephenson, Keith Rodger, Anthony Shore, Carl Roberts

**Also Present:** Morna Marler-Roe (Clerk)

No Members of the Public attended

Report from Wiltshire Councillor & Parish Councillor Richard Britton on Wiltshire Council news:

Lucy Townsend has been appointed as the new Chief Exec of Wiltshire Council wef 19/8/24

2 Councillors are now MP’s both Lib Dem’s.

The new (Labour) Government, is in consultation re National Planning Policy framework changes, recently published in draft. Suggesting a return back to 5 year land supply requirement, currently 4. The proposed increase means that if the Council does not have a 5 year land supply and an appeal is lodged, the Inspector’s discretion bias switches to approval, and must have fundamental reasons why if not approved.

Wiltshire has suffered from this in the past and was successful in changing to 4 years and is now back to square one.

Housing requirement number represents an 81% increase in number of houses Wiltshire needs to find.

Numbers can’t be delivered in RB’s opinion.

We have 4 planning areas in Wiltshire, applications are decided locally, officers will be familiar with the sites, generally sites that would be refused on local issues and then go to appeal will now more likely to win on appeal

Land supply calculated dependant on developers and also the rate they build, permissions granted v built affects the land supply.

In Salisbury particularly there are constraints, listed buildings, flood plains etc.

1. To receive apologies for absence, Cllr Juliet Jervis, Cllr Karen Western
2. To note any declarations of interest concerning any agenda item None
3. To approve as a correct record the Minutes of the meeting held on July 4th 2024. Cllr RB proposed, all agreed. Carried.

Cllr RB (Chair) invites views on Minutes – the only legal requirement is to record decisions, Cllr RB recommends that MMR (Clerk) limits Minutes to motions proposed, seconds, any significant dissent/ disagreement, and any significant relevant context.

Actions, dated if appropriate. Ask if any particular point requested to be Minuted. Cllr RB proposed, all agreed. Carried.

FINANCE

1. To adopt the revised 2024/5 budget and statement of reserves position. Cllr RB proposed, all agreed. Carried.
2. To complete Parts 1 and 2 of the Annual Governance and Accounting Return. Cllr RB proposed. All agreed exempt for external.

Cllr RB talked through AGAR Statement. Cllr RB proposed. All agreed. Carried.

Cllr RB confirmed that he will step down at the next meeting and the Parish Council will elect a new Chairman. RB will carry on attending as he always had done and available for support if needed.

Next meeting new Chairman to be appointed.

Standard Procedure to be followed.

1. To make arrangements for the public inspection of the accounts. Published on Noticeboards and website. MMR (Clerk) to action.
2. To authorise the following payments:

Clerk Salary June £202.50. Cllr RB proposed. All agreed. Carried.

1. To consider VAT registration. MMR to action claim as per requirements.
2. To receive a report on the bank mandate arrangements. MMR to action with Cllr Stephenson.
3. To accept an indemnity from the Clerk regarding her Tax and NIC. Cllr RB proposed, all agreed. Carried.

A query was raised as to whether IR35 was relevant. MMR to investigate.

GOVERNANCE

1. To receive a report on the position with regard to:

* Code of Conduct, included in WALC standing orders.

All Councillors present are happy to accept.

* Register of Interests. In progress.
* Freedom of Information Scheme. Circulated draft of Grimstead’s. MMR to adopt template in the short term, MMR to review relevant areas and note if N/A. Cllr Shore will review.
* Information Commissioners Office registration. MMR to action.
* Risk assessment. Cllr KW has commenced. Cllr RB asks if someone would like to review and assist. Cllr Rodger offered to review, any queries he has he will discuss with Cllr KW.

1. To receive a report regarding the Clerk’s and new councillors’ training. MMR to action.
2. To decide on the production of an Asset Register.

Cllr RB advises that we ought to have one, 2 yellow bins, 1 green, salt bins, computer, 1 bus shelter (Southampton Road opposite Marshmead. Going out of Clarendon.

Does Catherine (Clerk, Idmiston) have a template? MMR to investigate.

OTHER

14 To agree on a gift for Idmiston’s Clerk to recognise her support during the early days of our new Clerk.

Cllr RB Proposed £25 Gift Voucher from M&S. All Agreed. Carried.

Cllr Shore to source and will bring to next meeting to sign and claim amount back.

1. Date of next meeting suggested Wednesday 18th September.

20:11 Meeting Closed