***CLARENDON PARK PARISH COUNCIL***

22nd May 2024

Dear Councillor

**You are summoned to attend the Annual Meeting of Clarendon Park Parish Council to be held at 6.30 pm on Thursday May 30th at the Tesco Community Room to transact the following business**

*Juliet Jervis*

*Parish Council Chairman*

The Press and members of the public are cordially invited to attend and fifteen minutes will be set aside before the beginning of the meeting to allow members of the public an opportunity to raise any questions or comments regarding the work of the council or other items affecting the parish.

Wiltshire Councillor Richard Britton will give his report

AGENDA

1. To elect a chairman for the Municipal Year 2024/5 and to accept the chairman’s Declaration of Office
2. To consider the election of a vice chairman
3. To receive apologies for absence
4. To receive any declarations of interest
5. To approve as a correct record the Minutes of the previous meeting held on 7th February
6. To consider the co-option to the council of Keith Rodger
7. To determine the council’s response to planning application PL/2024/04143
8. To authorise the following payments:

* £112.84 WALC/NALC
* £420.00 website hosting, support and maintenance

1. To discuss actions regarding the recruitment of a Clerk
2. To discuss conducting a financial review
3. To consider undertaking a review of the council’s policy documents
4. Date of next meeting