**Clarendon Park Parish Council**

Allie Gillespie – Clerk 07917 771709

Minutes Wednesday 9th August 2023 7pm

Tesco Community Room, Southampton Road, Salisbury

1. Apologies for Absence – Apologies received from Cllr Karen Western – Present- Juliet Jervis. Dave Richardson. Dave Gilbert. Richard Britton, Allie Gillespie
2. To approve the minutes of the Meeting held on 10th May 2023 – approved DG, seconded DR.
3. Matters arising since the last meeting
4. To discuss any update to the ongoing problems with traffic on the A36 - It was agreed to remove from the agenda until the wider review is ready for public consultation
5. Tesco Egress, follow up on the safety work – It was decided to leave on the agenda as a rolling item– the issue of who takes responsibility for this needs to be resolved. RB will speak to Sven Hocking to try and find a resolution with this
6. To discuss any updates for crosshatching at the pinch point in New Petersfinger Road – RB will discuss with Paul Shaddock. Leave on the agenda.
7. Parish Steward Scheme- requests for action –Weeds need clearing in Marshmead close – The Clerk to add this to the Parish Steward Request.
8. To hear the update from the Parish Flood warden – DG will approach the owners of Petersfinger Farm regarding storage of Parish salt supplies. Highways shouldn’t object to a salt bin, anything more substantial may need planning. Graham Axtell can advise re this. All councillors support DG moving on with this.
9. To discuss the problem of litter in the Park and Ride Car Park – An idea from elsewhere is to ask McDonalds to print the car registration plate on the fast food wrapping. The Clerk to contact MacDonalds to see if this would be a possibility or to ask the existing MacDonalds litter picker to expand their area to the Park and Ride and Petersfinger Road.
10. To discuss the recruitment/advertising of a new Parish Clerk. – The Clerk will post an advert outside the village store in Alderbury and on Indeed will give the clerk details of neighbouring Parish Clerks. The Clerk to repeat the advert in The Fountain. Contact Tesco Community Champion
11. To approve the purchase of a laptop for use by the Clerk – Action discharged
12. To discuss the upgrading of the website – Action Discharged
13. To agree the dissemination of the new e mail addresses for councillors – This will be included in the Fountain entry. The Clerk will update councillors’ details for display on the noticeboard
14. To feedback from the community day on 21st June 2023 – The Chair has produced a report regarding the community event. The Clerk to disseminate for comments.
15. To discuss planning application 20/01200/FUL: Land at Petersfinger Farm, Southampton Road, Salisbury SP5 3DB - Erect 19 new houses to create a new retirement estate and community, incorporating existing scheme of 4 dwellings, to include guest accommodation and estate manager's flat, erect club house, bin store and associated parking and turning areas, install sewerage pumping station and upgrade access track to tarmac, install pedestrian crossing of A36 –

This will be discussed at a separate meeting. The clerk will display a notice on the website for a zoom meeting on Monday at 10am.

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1. Payments and finance–
2. To pay the Clerk - Approved
3. To refund the Chairman £56.78 for the development of the Parish banner - Approved
4. To arrange the addition of cheque signatories – One of the existing signatories needs to go to Natwest in order to start this process.
5. To repay the Clerk £115.04 for the upgrading of the website and addition of e mail addresses for councillors - Approved
6. To repay the Clerk for the advertisement for a new clerk on the WCC website - £159.60 - Approved
7. To repay the Clerk for sundries for the Tesco Community event – £16.90 – Approved
8. Annual Precept Any anticipated expenditure – Noticeboards – DG has some costings at approximately £1000. Some issues with where to locate them due to size and lack of space. The Clerk to see what the minimum protocol is regarding the publishing of information. This will be added to the next agenda.
9. To agree the Alderbury Fountain Entry – The Chair will formulate and disseminate
10. To agree any information to be displayed on the Website – The Chair to share the report regarding the community event so this can be uploaded to the website.
11. Any other business –Drains in Petersfinger Road, Marshmead Close and New Petersfinger road need to be pumped out – The Clerk to contact Graham Axtell.

There have been some instances of unauthorised parking at the park and ride at Petersfinger. RB will make enquiries about the current status of action regarding this.

Code of conduct – The Chair disseminated and is awaiting councillor’s feedback. All councillors to respond to The Chair by 23td August 2023

1. To agree the date of Next Meeting – 8th November at 7pm – The community room has been booked

THE PUBLIC & PRESS ARE INVITED TO ATTEND